**RUCHI Responsibility:**

1. RUCHI will act on behalf of volunteer and apply with its partner organization to get placement.
2. RUCHI does not guarantee placement, It can only facilitate an application of interest.
3. With the placement fee you pay we will get you a placement with one of our partners. However, if for whatsoever reason your visa is denied or you are unable to move forward after the acceptance of your application by a partner, our responsibility ceases. You will have to apply afresh for a new placement on payment.
4. Placement fee is refundable if not selected in desired project. (Applying earlier helps as these places are limited & get filled fast).
5. RUCHI will provide you with detailed project info sheet with placement confirmation when selected.
6. RUCHI will conduct pre departure orientation and online support to volunteer.
7. RUCHI will facilitate in providing supporting documents for your VISA like placement confirmation & Invitation letter, if required.
8. All disputes are subject to H.P. law and jurisdiction.

**Volunteer’s responsibility:**

1. Selection of volunteering project (Long term and short term) is sole responsibility of volunteer.
2. Travel tickets and acquiring visa is responsibility of volunteer. **(Placement fee is not refunded in case of visa refusal)**
3. Volunteer will provide all required documents to book place in a project at his earliest.
4. Volunteers will abide by law of land and host organization during his placement period.

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Refundable (On non selection only)** | **Non Refundable** | **Total** |
| Membership fee |  | Rs 1500/- |  |
| Placement fee (Short term, less than 4 weeks) | Rs 7000/- | 7500/- |
| Placement fee (Long term, 1 month and above) | Rs 15000/- | 16500/- |

Bank details for funds remittance:

A/C title (beneficiary):    Rural Centre for Human Interests

A/c No :   362002010003353 (SB A/C)

Bank :      Union Bank of India

Address : The Mall, Solan  173212, Himachal Pradesh, India

IFSC code : UBIN0536202

I fully & clearly understand to above mentioned terms and conditions.

Date: Name & Signature of volunteer.